



# SCHOOL GROUP PROGRAMS – School Enrolment Form

## School Information

Day/Date:	
School Name:	
Teachers Name:	Position (Teacher/Student):
Phone:	Mobile:
Email:	

## Logistics Booking

Company/ Organisation Name:
Contact Name:
Position:
Phone:
Email:

## Group Information

School Year:	Age Group of Students:	Total number of Teachers: ____
<input type="checkbox"/> Males (number of students) ____	<input type="checkbox"/> Female (number of students) ____	Total number of Students: ____
Adventures: <input type="checkbox"/> Hike <input type="checkbox"/> Kayak	<input type="checkbox"/> Horse Ride <input type="checkbox"/> Abseil	<input type="checkbox"/> Mountain Bike <input type="checkbox"/> Orienteering
<input type="checkbox"/> Mud Run	<input type="checkbox"/> Team Challenge	<input type="checkbox"/> Fishing Park <input type="checkbox"/> Camping
Has your school been to Glenworth Valley before:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you been to Glenworth Valley before:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
What activities have you participated in previously:		
What is the overall objective for coming to Glenworth Valley:		
Where did you hear about us:		
Will you need to hire equipment from Glenworth Valley:		
What form of transport will you be using to arrive at Glenworth Valley:		
Are there any medical conditions for any party we should be aware of:		

## Group Booking Conditions, Cancellation & Payments

**Bookings:**  
 A confirmed booking is required a minimum of 14 days prior for groups of up to 50 pax and for 50+ pax a minimum of 21 days is preferable.

**Final Numbers:**  
 Final numbers are required 7 days prior. If numbers do decrease within seven (7) days the group will be charged for the numbers disclosed at seven (7) days prior to the event.

**Deposit:**  
 A 20% deposit is required on confirmation of booking. The deposit is non-refundable should the event be cancelled less than 14 days prior to commencement. The remainder is payable 7 days prior to group arrival unless prior agreements have been arranged.

**Cancellations:**  
 The following cancellation policy applies.

- 20% payable if group cancelled 14 days to 7 days.
- 50% payable if cancelled 7 days to 24 hours.

- 100% payable if cancelled within 24 hours.

**Wet Weather:**

Glenworth Valley reserves the right to cancel a booking if the effects of adverse weather such as but not limited to wind, high temperature, lightening, heavy rain conditions etc that makes it unsafe to proceed with a booking (approximately 1-2 times per year).

**Client Cancellations due to weather conditions:**

Glenworth Valley will be the ones to call off any program if weather is a concern. We will make contact with you as soon as possible. If the group is cancelled by the client when the weather conditions are deemed to be safe by us, cancellation fees apply. We request that you only speak and confirm all details with the Manager overseeing your program.

- I agree to have all necessary completed forms including disclaimer(s) for all participants forwarded to Glenworth Valley two (2) weeks prior to the scheduled event.
- I agree to have the group's final number seven (7) days prior to the event day. If numbers do decrease within seven (7) days the group will be charged for the numbers disclosed at seven (7) days prior to the event.
- I agree to have my final and full payment seven (7) days prior to the event day.
- I have read and I have understood Glenworth Valley's Cancellation Policy at the time of booking.
- I to pay for any damage to or loss of GVOA's equipment or property incurred whilst it is under my control.
- I further agree to be liable jointly and severally for any damages by me or any other member of my group booking, including the cost of any debt recovery action that may be necessary and hereby authorise GVOA to debit the credit card used to book the activity for any outstanding debt owed by me or any member of my group.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Glenworth Horse Riding P/L ABN: 95 002 589 362 T/A GLENWORTH VALLEY OUTDOOR ADVENTURES  
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